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Dear patient,

**RE: Change to registration status**

We are writing to inform you of an important update regarding your registration with Poplars Surgery.

Following a recent review of our patient list and in line with our Out of Area Scheme, we regret to inform you that you now fall under the category of patients who are registered outside of our designated practice area that have developed one or more of the exclusions detailed in our Out of Area information letter. As a result, we are required to remove you from our list of registered patients.

We do not remove out of area patients without a valid reason, if we have to it is because it is for your safety to ensure you get the full and safe care a GP service can offer you.

We understand that this may cause inconvenience, and we sincerely apologise for any disruption this may cause to your healthcare. We strongly advise that you register with a GP practice that is closer to your home address to ensure continuity of care. You can find a list of nearby practices and their contact details by visiting the NHS website at <https://www.nhs.uk/service-search/find-a-gp/>

**You will be given 30 days to find a different GP surgery, which by the end of the 30 days, you will no longer be a patient at Poplars Surgery.**

Please note, we will transfer your medical records to your new GP practice.

If you have any questions or need further assistance with this process, please do not hesitate to contact us.

Thank you for your understanding and cooperation.

Yours sincerely,

**Poplars Surgery**